

GEAUGA CO BOARD OF ELECTIONS SPECIAL MEETING

JUNE 29, 2023

MINUTES

The meeting was called to order by Chairman Dennis Pavella at 9:03 a.m. Present were Board Members Joan Windnagel, Nancy McArthur, and Director Michelle Lane. Board member Janet Carson and Deputy Director Nora McGinnis were absent. There were two guests present at the meeting: Christine Stenzel and Dorothy Hoffacker. Shelly Lewis attended via Teams.

The purpose of the special meeting was to review the Ballot Bids and approve the High-Speed Printer purchase.

BALLOT BIDS –

YLS (Youngstown Letter Shop), Youngstown, OH – 2-sided ballot 14”	\$0.27/ea.
One-sided ballot 14”	\$0.25/ea.
ES&S, Omaha, NE – 14” with 1-inch stubs; one/two sides printed plus standard shipping	\$0.24/ea.
Standard shipping	\$0.01/ea.
Midwest Direct, Cleveland, OH – single card 2-sided ballot	\$0.285/ea.
Phoenix Graphics, Inc., Rochester, NY - 14” ballot	\$0.29/ea.

ES&S does not prepare the ballots. They outsource the project. YLS has prepared the Geauga County Board of Elections ballots for several years, wonderful job, ballots are sent to the Office on time, have had to make changes to the ballots with no issues; and quick turnaround. The ballot packs are shrink wrapped. There are five additional ballots per precinct to do the sample testing. The Geauga County Board of Elections staff have never opened the sealed ballot packs. The Election Day Order Form for number of ballots per precinct was available for the Board to review.

Mr. Pavella made a motion to select YLS (Youngstown Letter Shop) for the Board’s ballot provider. A two-sided ballot at .27 cents and a quantity of 69,130. Mrs. McArthur seconded the motion. All voted: AYE. Motion carried.

APPROVE HIGH-SPEED PRINTER –

Director Lane stated the Geauga County ADP Board has approved the purchase of the High-Speed Printer. Michael Tomc, Geauga County IT Department, by email dated June 29, 2023, indicated that the original Lexmark Printer is reaching its end of life. The Geauga County Board of Elections no longer has the option to lease the equipment. The technology keeps changing and does not last. The cost of the

Lexmark CS943DE High-Speed Printer is \$10,785.35. Nancy McArthur inquired about having an extra toner cartridge.

Mrs. McArthur made a motion to purchase the Lexmark CS943DE High-Speed Printer for \$10,785.35. Mrs. Windnagel seconded the motion. All voted: AYE. Motion carried.

Director Lane stated that eventually the Geauga County Board of Elections would need to purchase a second printer.

Mrs. McArthur made a motion to adjourn the meeting at 9:21 a.m. Mr. Pavella seconded the motion. All voted: AYE. Motion carried.

Next meeting: July 20, 2023 – Regular Meeting