

Geauga County Board of Elections

REGULAR MEETING

October 17, 2019

MINUTES

The meeting was called to order by Chairman Ed Ryder at 9:00 a.m. Present were Mr. Dennis Pavella, Mrs. Joan Windnagel, Mrs. Janet Carson, Director Pete Ziegler, Deputy Director Dorothy Stange and Assistant Prosecutor, Kristin Rine.

Mrs. Windnagel made a motion at 9:05 a.m. to go into Executive Session for the Purpose of Compensation of Employees RC 121.22 (G) (1) and Policy Manual Review RC 121.22 (G) (1). Mr. Pavella seconded the motion. Mr. Ryder-Aye, Mr. Pavella-Aye, Mrs. Windnagel-Aye and Mrs. Carson-Aye. The Chairman requested the Assistant Prosecutor join the Session. At 11:20 a.m. the Director and Deputy Director were asked to join the Executive Session.

At 11:50 the Board voted to return to regular session. Mr. Pavella made the motion and seconded by Mrs. Windnagel. Mr. Ryder-Aye, Mr. Pavella-Aye, Mrs. Windnagel-Aye and Mrs. Carson-Aye.

Mr. Ryder moved, per legal counsel, that the Geauga Board of Elections pay two former employees, Jane Zimmerman and Debbie Barber and present employees, Michelle Lane, Nancy McArthur, Nora McGinnis and Scott Daisher for time and one- half overtime during the last two years. The amounts due have been calculated and agreed to by the Director, Deputy Director, The Board and legal counsel. Mr. Pavella seconded the motion. All voted: Aye.

Mr. Ryder moved, per legal counsel, we adopt a New Policy and Procedures Manual, with the exception of the vacation section of the new Manual, effective immediately. The vacation section will be revised and adopted at a later date. Mrs. Carson seconded the motion. All voted: Aye.

Mr. Pavella made a motion to move the Executive Session for the Purpose of Security Arrangements ORC 121.22 (G) (6)-Action required to the last item on the agenda. Mrs. Windnagel seconded the motion. All voted: Aye.

Mrs. Windnagel made a motion to approve the minutes of September 19 Regular Meeting. Mr. Pavella seconded the motion. All voted: Aye.

Mr. Pavella made a motion to approve the minutes of September 26 Special Meeting. Mrs. Windnagel seconded the motion. Mr. Pavella, Mrs. Windnagel and Mrs. Carson all voted: Aye. Mr. Ryder abstained due to his absence at the meeting.

Mr. Pavella made a motion to approve the following bills for payment but to exclude the Maple Leaf bill and the Triad bill.

Barrett Brothers	\$ 492.00
Pete Zeigler	207.54
Scott Daisher	8.12
Sunrise Springs	23.60
Kevin Freeman	296.00
Mary Zettelmeyer	704.00
Neopost	277.38
KMI Printing	157.63
Quill	310.78
Shetler Printing	223.74
Geauga County Sheriff	180.00
Anita Marlowe	350.00
Mary Young	300.00
Triad	1085.00(Grant money)
Blue Technologies	85.26
KMI Printing	158.14
Christine Takacs	350.00
Pete Ziegler	43.72
POV Inc.	1262.53

Mrs. Windnagel seconded the motion. All voted: Aye. Mr. Pavella made a motion to pay Triad from the Grant monies in the amount of 1085.00. Mrs. Windnagel seconded the motion. All voted: Aye.

Mr. Pavella made a motion to pay the Geauga County Maple Leaf bill for \$145.00. Mrs. Windnagel seconded the motion. Mr. Pavella, Mrs. Windnagel and Mrs. Carson voted: Aye. Mr. Ryder abstained.

Mr. Pavella made a motion to accept the Campaign Finance reports as audited by staff;

2019 Semi-Annual-Holden for Sheriff

2019 Annual-Holden for Sheriff

Mrs. Windnagel seconded the motion. All voted: Aye.

Budget Meeting on October 1, 2019. The Director reported the Budget was accepted as presented.

The Director discussed with the Board HB.86 referendum petition expected to be filed at SOS around October 21 and distributed to counties . This might require extra help.

The Change of Location cards were sent out to the voters in Aquilla Village, Hambden Twp. Precincts C&D and Burton Twp. B. The reaction to the move of the Hambden precincts was not acceptable to the Trustees. Director Ziegler and Deputy Director Stange attended a trustee's meeting and explained why the move was necessary. The trustees are going to try to come up with a different plan.

The Absentee Supervisor reported that we have had 1692 ballots requested. The Board decided that we did not need any extra ballots or equipment for this election.

The Director reported to the Board that it was a genuine pleasure to work with the knowledgeable staff and Board. The Director also reported that Karen Austin withdrew as a candidate in Chester Township. Mr. Pavella made a motion to accept her withdrawal for the unexpired term. Mrs. Windnagel seconded the motion. All voted: Aye.

The Deputy Director requested that her bill for bulbs for the voting booths from Turney's Ace Hardware be submitted for reimbursement up to \$600.00 as she used her personal credit card but does not have an invoice yet only her credit card receipt. Mr. Pavella made a motion to pay the bill for the Deputy Director now. Mrs. Windnagel seconded the motion. All voted: Aye.

At 2:05 p.m. Mr. Pavella made a motion to go into Executive Session for the Purpose of Security Arrangements ORC 121.22 (G) (6)-Action. Mr. Ryder-Aye, Mr. Pavella-Aye, Mrs. Windnagel- Aye and Mrs. Carson-Aye. The Director and Deputy Director were also in attendance. At 2:10 Mr. Pavella made a motion to return to regular session. Mrs. Windnagel seconded the motion. Mr. Ryder: Aye, Mr. Pavella: Aye, Mrs. Windnagel: Aye and Mrs. Carson-Aye.

The contract for Cybersecurity was signed by the Board.

Mr. Ryder made a motion to adjourn. Mr. Pavella seconded the motion. All voted: Aye.

Next Meeting: November 5, 2019 at 6:25 a.m.

