

Geauga County Board of Elections

SPECIAL MEETING

April 23, 2019

MINUTES

The meeting was called to order at 9:04 a.m. by Chairman Ed Ryder. Present were Mr. Dennis Pavella, Mrs. Joan Windnagel, Mrs. Janet Carson, Director Deborah Reiter and Deputy Director Dorothy Stange.

Mr. Pavella made a motion to approve the Minutes of March 20, 2019. Mrs. Windnagel seconded the motion. All voted: Aye.

Mrs. Carson made a motion to pay the following bills:

KNOWiNK	11,875.00
Blue Technologies	42.43
Sunrise Springs	21.85
Neopost	43.56
Elections Systems & Software	3,685.04
Triad Governmental Systems	989.00
The News-Herald	33.75
Triad Governmental Systems	287.80
Neopost	261.00
Quill	910.50
Persistence of Vision	630.50
CDW Government	996.06
Blue Technologies	103.22

Mrs. Windnagel seconded the motion. All voted: Aye

Bills continued:

Geauga County Maple Leaf	103.50
Geauga County Maple Leaf	223.60
Geauga County Maple Leaf	40.00

Mrs. Windnagel made a motion to pay the above bills. Mr. Pavella seconded the motion. Mr. Pavella, Mrs. Windnagel and Mrs. Carson voted Aye. Mr. Ryder abstained.

Mr. Pavella made a motion to accept the following Campaign Finance reports as audited by staff:

2018 PreGeneral	Friends of Ondrey.
2018 Post General	Friends of Ondrey

Mrs. Windnagel seconded the motion. All voted: Aye.

Director Reiter reported that she made reservations for Nora McGinnis and Nancy McArthur for the REO classes at the Secretary of State’s Conference in June so they could attend, as the classes fill up quickly, at a cost of \$440.00. Mrs. Windnagel made a motion to approve the attendance for Nora and Nancy. Mr. Pavella seconded the motion. All voted: Aye.

The Director reviewed with the Board the allocation of ballots and Mr. Pavella made a motion that no additional ballots were needed. Mrs. Windnagel seconded the motion. All voted: Aye.

The Director also gave an update on the PEO training and the in-person absentees. The training was going well with the new training manual and the E-poll pads are responding well. The mock election still needs some work. The Director also reported the Marshal assignments and asked the Board to review their schedules as to setting the date for certification of the May 7, 2019 Special Election.

Mr. Pavella made a motion to assign permission to staff to begin processing Provisional Ballots from the May 7, 2019 Special Election on May 8, 2019. Mrs. Windnagel seconded the motion. All voted: Aye.

Due to the fact that Hambden Grange is not ADA compliant and there is no other place available with sufficient parking, the Director reviewed with Sheila Willamowksi Boehner, Deputy Elections Counsel at the Secretary of State’s office, and per R. C. 3501.29 & 3501.21,

Mr. Pavella made a motion to move Hambden Township, Precincts A & B to Claridon Woodlands and also Aquilla Village due to insufficient parking. Mrs. Windnagel seconded the motion. All voted: Aye.

Mr. Pavella made a motion to have our Prosecutor look into the usage of the Fairgrounds for a polling location in November. Mrs. Windnagel seconded the motion. All voted: Aye.

Mr. Pavella made a motion to approve attendance for the full staff at the SOS Summer Conference including expenses for hotel rooms for Sunday, Monday and Tuesday, travel and meals and to hire workers to staff the office from January 17, 2019 to January 19, 2019. Mrs. Windnagel seconded the motion. All voted: Aye.

The Director gave copies of the August Special Election Cost Estimation (O.R.C. 3501.17(J)(2)) to the Board and reminded them that the filing deadline for an August Special Election is May 8, 2019. The Board also discussed the purchase of new voting equipment and if any further vendors are needed for demos. It was decided they will wait to decide after the SOS Summer Conference.

Mr. Pavella made a motion to go into Executive Session at 10:16 a.m. for the purpose of Employment and Compensation of a Public Official. Mrs. Windnagel seconded the motion; Mr. Ryder-Aye, Mrs. Windnagel-Aye, Mr. Pavella-Aye and Mrs. Carson-Aye. The Director and Deputy Director were requested to stay. At 10:26 the Director and Deputy Director were asked to leave.

At 10:40 a.m. the Board came out of Executive Session; Mr. Ryder-Aye, Mrs. Windnagel-Aye, Mr. Pavella-Aye and Mrs. Carson-Aye. Mr. Pavella made a motion to end Mrs. McArthur's probationary period and hire her in a permanent position at a \$41,000 a year salary, commencing April 23, 2019. Mrs. Windnagel seconded the motion. All voted: Aye.

Mrs. Carson made a motion to accept, with regret, the retirement of Director Deborah Reiter, effective tentatively, June 4, 2019. The Board will proceed expeditiously to advertise in the Plain Dealer, SOS website and the Geauga County Board of Elections website. The deadline for applications is May 13, 2019 at 4:00 p.m.

The Director reported that we will be working on the Budget which is due May 8. A Contest from the SOS is asking kids to design a new "I voted" sticker. The staff is working on reviewing precinct lines for the upcoming census. Also the Director requested getting together with our IT department to co-ordinate priorities for security of the elections. The Balotars'

passwords expired and we needed to set new ones. We are also placing vendor and employee numbers for our PEO's into our voter registration system.

The Deputy Director reported that the Ashtabula Board of Elections is holding training meetings with their new ES&S equipment and invited our Board and staff to attend a session. In speaking to Craig Seibert from ES&S on the phone, he reminded us that prior to purchasing the equipment there is a contract and a resolution that needs to be signed by the Commissioners and then goes to the SOS for approval no matter who we choose for a vendor. Scott Daisher and I tested the AutoMarks. I was part of the setup team for the training classes and attended all of the training meetings.

Mr. Pavella made a motion to adjourn at 11:20 a.m. Mrs. Windnagel seconded to motion. All voted: Aye.