

SPECIAL MEETING

May 26, 2022

MINUTES

The meeting was called to order by Chairman Dennis Pavella at 9:05 a.m. Present were Mrs. Janet Carson, Mrs. Joan Windnagel, Mr. Ed Ryder, Director Michelle Lane, and Deputy Director Nora McGinnis. Guests present were Kevin Miller, Barbara Hritz, Sandra Hague, Fred Hague, Linda Wright, Whit Burns, Ellen Naylor, Marina Fritz, Heather Copper, Christine Stenzel, Ernie Sanders, Lisa Hickman, John Donelan, Randolph Gey, Lee Merriweather, Shomore DeNiro, James MacNeal, Carol Byler, Dorothy Hoffacker, Jonathan Broadbent, and an illegible signature. County Auditor Chuck Walder, Frank Antenucci, Sharon Gingerich, and Jack Schwartz, attended via WebEx.

Mr. Ryder made a motion to approve the April 21, 2022, Meeting Minutes as presented. Mrs. Carson seconded the motion. All voted: AYE.

Mr. Ryder made a motion to approve the May 3, 2022, Meeting Minutes as presented. Mrs. Carson seconded the motion. All voted: AYE.

Deputy Director McGinnis reviewed the current bills to be paid.

Mr. Ryder made a motion to pay the following bills as presented. Mrs. Carson seconded the motion. All voted: AYE.

Quill	\$143.65
Quill	\$327.54
Quill	\$79.98
Quill	\$105.96
Quill	\$247.80
Quill	\$15.13
Quill	\$486.87
Quill	\$45.00
Good News	\$61.50
Munson Twp	\$125.00
Blue Technologies	\$498.45
Chardon Oil	\$88.93
Sunrise Springs	\$65.65
GovConnection	\$767.80
UPS	\$112.99
Michelle Lane	\$17.12
Catherine Hall Gillette	\$56.75
Maureen Depenbrok	\$64.41

Tyler Plants	\$20.36
Christine Takacs	\$12.11
John Lucas	\$127.30
Richard Depenbrok	\$53.47
Ted Gedeon	\$70.43
Robert Amick	\$85.41
Kenneth Chuha	\$100.39
William Clark	\$21.35
Dawn Greene	\$41.24
Mark Halford	\$39.78
Thomas McGinnis	\$65.52
James Mekeel	\$39.25
Don Mohney	\$42.18
Harold Strahan	\$12.69
Terrance Zion	\$27.61
Quill	\$597.93
Quill	\$31.07
Quill	\$26.17
Quill	\$11.49

Mrs. Windnagel made a motion to move the WebEx Streaming License up on the agenda to accommodate the schedules of Mr. Walder and Mr. Antenucci. Mrs. Carson seconded the motion. All voted: AYE.

Mr. Walder reported on the change from WebEx to Teams for video conferencing. Teams is a Microsoft product and is coupled to Outlook 365 for no extra charge. Mr. Antenucci is working with the Secretary of State's office to enhance security especially for the Board of Elections with multifactor authentication. A proximity device/token has been approved by the Secretary of State's security team. The device is worn by the employee and will log you on or off your workstation depending on your proximity. IT will be testing it with the Board of Elections. It was also reported that the Board of Elections will have an ADP support team that will remain on the square and not move to the new administration building.

Mrs. Windnagel made a motion to move the Endpoint Management Software topic up on the agenda. Mrs. Carson seconded the motion. All voted: AYE.

Mr. Walder informed the attendees about Endpoint Management Software. This software automates patch management and software installs, monitors machines and desktop computers, and secures endpoints from cyberattacks. The license for the product is \$1200. Mr. Antenucci highly recommended getting the license for the Board of Elections department. Mr. Ryder made a motion to purchase the license for the Board of Elections and make Scott Daisher the administrator. Mrs. Carson seconded the motion. All voted: AYE.

The Board also learned that the County Commissioners will not add cell phone boosters into the current contract for the new administration building. The ADP Department will take care of acquiring them.

Mr. MacNeal read a statement and stated that the February 9th Board meeting was illegal. Mr. MacNeal and 19 guests then left the meeting.

The campaign finance report for the Geauga County Republican Party Central and Executive Committee was reviewed.

Director Lane requested a cash transfer from the State grant funds to the general fund for the poll worker payroll.

Mrs. Windnagel made a motion to approve up to \$54,000 for the May 3, 2022, Primary, for poll worker payroll as presented by office staff. Mrs. Carson seconded the motion. All voted: AYE.

Mrs. Windnagel made a motion to approve the transfer of State grant funds up to \$54,000 to reimburse the general fund for poll worker payroll. Mrs. Carson seconded the motion. All voted: AYE.

There were no indeterminate postmarks to review for 10-day ballots and 11-S forms.

There were two absentee ballots and two 11-S forms with good postmarks returned in the 10-day absentee time frame. Mrs. Windnagel made a motion to accept the four 10-day absentees with good postmarks. Mrs. Carson seconded the motion. All voted: AYE.

There were 15, 10-day absentee ballots with a late postmark. Mr. Ryder made a motion to not allow the 15 ballots postmarked after the 5/13/22 deadline to be counted as required by the ORC. Mrs. Carson seconded the motion. All voted: AYE.

There were five ballots cast by 17-year olds to review. Mrs. Windnagel made a motion to accept four of the 17-year old ballots as voted and remake one 17-year old ballot that voted on a central committee member. Mrs. Carson seconded the motion. All voted: AYE.

Provisional ballots were reviewed. There were 27 Provisional ballots from registered voters in Ohio that moved to Geauga County. Mrs. Windnagel made a motion to accept the 27 Provisional ballots of voters registered in other counties in Ohio. Mrs. Carson seconded the motion. All voted: AYE.

There were 16 Provisional ballots from voters that had requested an absentee ballot but either did not receive them or did not vote them. Mrs. Windnagel made a motion to accept the 16 Provisional ballots of voters that requested an absentee ballot but did not vote it. Mrs. Carson seconded the motion. All voted: AYE.

There were 32 address changes within the county. Mr. Ryder made a motion to accept the 32 in-county address changes. Mrs. Carson seconded the motion. All voted: AYE.

Nine Provisionals had no ID specified at the polling location but gave the last four digits of their SSN on the affirmation. Mrs. Windnagel made a motion to accept the nine Provisionals that did not give ID at the polling location. Mrs. Carson seconded the motion. All voted: AYE.

There were three Provisionals with name changes. Mrs. Windnagel made a motion to accept the three name changes. Mrs. Carson seconded the motion. All voted: AYE.

Two Provisional ballots were cast due to the BMV changing the address of voters who did not move. Mrs. Windnagel made a motion to accept the two Provisional ballots where the address was changed by the BMV. Mrs. Carson seconded the motion. All voted: AYE.

There were 15 Provisional ballots from unregistered voters. Three moved from out of state and 12 were new registrations within the county. Mrs. Windnagel made a motion to reject the three Provisional ballots from out of state voters and the 12 unregistered voters for a total of 15. Mrs. Carson seconded the motion. All voted: AYE.

There were four other Provisional ballots for the Board to review. One Provisional ballot was put through the DS200 at the polling location, one Provisional affirmation listed an address that was not found in GIS or in the registration system, one Provisional had no ID at all and did not provide one in the allotted time, and one affirmation did not have a signature.

Mrs. Windnagel made a motion to accept the one ballot that went through the DS200 at the polling location. Mrs. Carson seconded the motion. All voted: AYE. Mrs. Windnagel made a motion to not accept the three other Provisionals. Mrs. Carson seconded the motion. All voted: AYE.

Five write-ins were reviewed. Mr. Ryder made a motion to count the write-ins with valid write-in names. Mrs. Carson seconded the motion. All voted: AYE.

The Board reviewed two Provisional ballots from Batch A1 that were run through the scanner. One was a true over vote and one was creased and required a white tag to cover the crease.

The Board acknowledged one valid write-in from Newbury C.

Mrs. Windnagel made a motion to certify the Official Canvass. Mrs. Carson seconded the motion. All voted: AYE.

Mrs. Windnagel made a motion to go into Executive Session per the ORC Section 121.22 (G) (3) at 10:50 a.m. to conference with the Board's legal counsel concerning imminent litigation. Mrs. Carson seconded

the motion. The roll call vote was taken by Deputy Director McGinnis: Mrs. Windnagel, Yes; Mrs. Carson, Yes; Mr. Ryder, Yes, and Mr. Pavella, Yes.

Mrs. Windnagel made a motion to leave Executive Session at 11:46 a.m. Mrs. Carson seconded the motion. The roll call vote was taken by Deputy Director McGinnis: Mrs. Windnagel, Yes; Mrs. Carson, Yes; Mr. Pavella, Yes and Mr. Ryder, Yes.

The polling locations in Chester for the August 2, 2022 Primary were discussed. All of Chester will be voting at the Metzenbaum Center due to the Mayfield Church being unavailable the week of the election.

If any recounts are requested, a tentative date of June 16, 2022, was agreed upon.

Mrs. Carson made a motion to have the post-election audit done by precinct. Mrs. Windnagel seconded the motion. All voted: AYE.

Mrs. Windnagel made a motion to set the post-election audit date for June 16, 2022, at 10:00 a.m. Mrs. Carson seconded the motion. All voted: AYE.

Chairman Pavella pulled the following precincts for the audit: South Russell Village D, Burton Village, Parkman Township B, Burton Township C, and Middlefield Village B.

The office mask mandate was discussed. Mr. Ryder made a motion to remove any mask mandate that was put in place earlier. Mrs. Windnagel seconded the motion. AYES, Mr. Pavella, Mr. Ryder, Mrs. Windnagel. NO, Mrs. Carson.

Mrs. Lane discussed the contract to hire B. Fink Consulting to prepare our chargebacks for 2022. Mrs. Carson made a motion to hire B. Fink Consulting for the 2022 chargebacks. Mrs. Windnagel seconded the motion. All voted: AYE.

The Secretary of State's summer conference will be held June 28 – June 29, 2022. Mr. Ryder made a motion to approve expenses including mileage, meals, and accommodations for two nights for the four Board members, Director, and Deputy Director. Mrs. Carson seconded the motion. All voted: AYE.

There will be no walk-through on June 7 at the new administration building as previously planned.

Mr. Ryder left the meeting at 12:07 p.m. for an appointment.

Director Report – Mrs. Lane has been updating the Election Administration Plan (EAP) as required by the Secretary of State. Many security changes and updates need to be made to the EAP to bring it up to date. Director Lane has been researching poll worker training manuals from other counties to see how

we can improve on ours. She has also been responding to a number of public records requests and working with our County Assistant Prosecutor, Kristen Rine, as needed.

Deputy Director Report – Mrs. McGinnis has been assisting Kim Schwartz with Provisionals and 10-Day Absentees to prepare for the certification of the May 3, 2022 election. She has also been assisting with the completion of the supplemental surveys required by the Secretary of State’s office. Deputy Director McGinnis put together the 2022 election calendar for the EAP.

Mrs. Carson made a motion to adjourn the meeting at 12:37 p.m. Mr. Pavella seconded the motion. AYES, Mr. Pavella, Mrs. Carson, Mrs. Windnagel.

Next meeting – June 16, 2022