

**GEAUGA COUNTY BOARD OF ELECTIONS**

**REGULAR MEETING MINUTES**

**MARCH 18, 2021**

The meeting was called to order by Chair Joan Windnagel at 9:09 a.m. Present were Mr. Dennis Pavella, Mrs. Janet Carson, Ed Ryder (electronically) Director Scott Daisher and Deputy Director Michelle Lane.

Mr. Pavella moved to approve the March 5, 2021 Minutes. Mrs. Windnagel seconded the motion. All voted: AYE.

Mr. Pavella made a motion to approve payment of the following bills as presented. Mrs. Windnagel seconded the motion. All voted: AYE.

Blue Teschnologies	\$31.24
Quill	\$56.97
Gillmore Security	\$174.11
Sunrise Springs Water Company	\$16.40
Quill	\$259.98
Quill	\$164.90
Quill	\$27.99
Blue Technologies	\$36.18
Geauga Co. ADP Board	\$68.50
Penco Industrial Supply	\$3,986.46

Mrs. Carson moved to move Personnel (Executive session) to the end of the Agenda. Mr. Pavella seconded the motion. All voted: AYE.

Director Daisher reviewed the received Ballot Quotes from RBM, Youngstown Letter Shop and Integrated Voting Systems with the Board. Jeremy Heroux from Integrated Voting Systems was in attendance. Mrs. Windnagel moved to award Youngstown Letter Shop the contract for 21,000 ballots. Mr. Pavella seconded the motion. All voted: AYE.

Director Daisher will post the Legal Notices for the May 4<sup>th</sup> Special Election in the Maple Leaf Newspaper on April 22<sup>nd</sup> and April 29<sup>th</sup>. He also showed the Board the exact Language of the Notices.

Poll worker recruiters Dan Craig and Sue Stevenson have been making calls and have scheduled classes for the May 4<sup>th</sup> Election Director Daisher told the Board. He also stated that the Poll Worker Manual is being reviewed and will soon be sent to the printers. 150 copies of the Manual should be sufficient. As of this day only 19 absentee requests and no UOCAVA requests have been received. If the Absentee Ballot requests increases we may need to bring in some part time help. It was suggested we utilize Hannah Sekas and Steve Hoffman on Election Day as our IT Trouble Shooting Team and all agreed.

The use of a tent for early voting was discussed. The Board and the Director and Deputy Director felt it would not be necessary if the Maintenance Department could configure the Maintenance Garage as we had it laid out in the Primary. All were in agreement. Glen Vernick, Maintenance Director, will be contacted.

Director Daisher let the Board know that we have been informed that there may be supply issues for Styli for the November Election. We may want to order early. Mrs. Carson recommended waiting until after the Special Election before ordering any Styli.

Director Daisher informed the Board that L and A testing has been completed. A date and precincts for the Public Test must be selected. The date of March 23<sup>rd</sup>, 2021 at 9:00 a.m. was selected. Bainbridge Twp. G and Chardon Twp. A were drawn for the Public Test. A notice of the Public Test will be published in the News Herald.

Director Daisher contacted IT to inquire if they could come at the end of the meeting to help with .gov emails set up for some Board members.

Mrs. Carson made a motion to go into Executive Session per the ORC Section 121.22 (G) (1) at 10:15 A.M.. Mrs. Windnagel seconded the motion. The roll call vote was taken by Deputy Director Michelle Lane. Mrs. Windnagel, Yes; Mrs. Carson, Yes; Mr. Pavella, Yes; and Mr. Ryder, Yes. The Board agreed that the Director and Deputy Director will be included in the Executive Session for now.

Mr. Pavella made a motion to leave Executive Session at 12:22 p.m. Mrs. Windnagel seconded the motion. The roll call vote was taken by Deputy Director Michelle Lane. Mr. Pavella, Yes; Mrs. Carson, Yes; and Mrs. Windnagel, Yes; and Mr. Ryder, Yes.

Mrs. Carson stated the first order of business is to accept Mr. Daisher's resignation effective April 3<sup>rd</sup>, 2021 and to reinstate Mr. Daisher to his previous position with the Board effective April 4<sup>th</sup> 2021 at a salary of \$55,000.00. Mrs. Windnagel seconded the motion. All voted: AYE.

Mrs. Carson moved to place an ad for a Democratic Director/Deputy Director in the Plain Dealer as soon as possible. The ad is also to appear on the Ohio Secretary of State's website, the Board's website and Election Line. Mr. Ryder seconded the motion. All voted: AYE.

Mrs. Windnagel moved to increase part-time employees pay from \$15.00 an hour to \$15.50 per hour. Mr. Pavella seconded the motion. All voted: AYE.

Mrs. Carson moved to increase Election Night Workers pay to \$100.00 for the night and to increase the Fire Department Cadets pay to \$50.00 for Election night. Mr. Ryder seconded the motion. All voted: AYE.

Mr. Ryder moved to hire Ramona Saikaly at a rate of \$ 41,000.00 per year with a 120 day probation period effective April 4, 2021. Mr. Pavella seconded the motion. All voted: AYE.

Director Report - Director Daisher wanted the Board to know what the status of the the Voting Equipment Contract is in the approval process. After the Auditor's signature, it will go to the Commissioner's for their Resolution and then to the Prosecutor for another signature. Mr. Daisher also informed the Board that IT had contacted him, and if the Board is pleased with the Electronic Meeting set up they could provide a quote to purchase the loaned equipment for such meetings.

Deputy Director Report -Deputy Director Lane has been working with Mr. Daisher on Special Election Cost Estimates and some previous Grant questions. There is a new Munson Subdivision to put in the system. She has also been working on unemployment claims as well as regular duties.

Mrs. Carson saw no need to purchase the Electronic Meeting equipment at this time. The Board agreed to wait and see how long Zoom meetings would be allowed due to Covid-19.

Mr. Pavella moved to transfer-\$150.00 from fund 050-02-505 to fund 050-02-506 for an unemployment claim. Mrs. Carson seconded the motion. All voted: AYE.

Mr. Ryder shared the Agenda of his upcoming OAEO Retreat in Columbus. He also asked the Director and Deputy Director to contact Ramona Saikaly of the Board's decision to hire Ms. Saikaly and to contact the other two applicants.

Mr. Ryder made a motion to adjourn at 1.05 p.m. Mr. Pavella seconded the motion. All voted: AYE.