

*The Geauga County Board of Elections will be accepting quotes for necessary ballots for the May 2, 2023, Special Election based on the Ballot Printing Specifications below.*

*The quotes must be received in our office by March 21, 2023, at 4:00 p.m. If you have any questions please contact us at 440-279-2030. Thank you.*

### **BALLOT PRINTING SPECIFICATIONS**

All ballots shall be printed within the State of Ohio in accordance with Ohio Revised Code Sections 3505.08 and 3505.13.

Quote shall list the actual Ohio printer who will be printing the ballots.

All pricing shall be FOB Chardon, OH.

Printer is required to use Election Systems and Software, Inc. (ES&S) sequenced or generic code stock for printing purposes.

Ballots shall be printed in accordance with the specifications for printing set forth in Ohio Revised Code Section 3505.08.

Election Day ballots shall be delivered to the Board of Elections on or prior to Friday, April 14, 2023.

Each ES&S style ballot shall be a 14", single page ballot and shall have attached two (2) stubs the width of the ballot located at the bottom (one blank and one numbered) and perforated per Ohio Revised Code Section 3505.11. (Total length 16")

Total precincts – 16 (plus overlaps)

Number of ballots – 8350 (approximately)

Ballot proof sent within one (1) week of receipt of ballot copy.

Ballot cost should be based on per ballot charge for actual number of ballots printed.

The Geauga County Board of Elections will send all required pdf files directly to the actual Ohio printer via email.

Printer shall print ballots from a pdf file received from the Geauga County Board of Elections.

Printer shall use Gummed edges and place numbers as high as possible on stub.

**Geauga County Board of Elections, 470 Center St., Bldg. 6, Chardon, Ohio 44024**