

**REGULAR MEETING**

**FEBRUARY 18, 2021**

**MINUTES**

The meeting was called to order by Chairman Ed Ryder (electronically) at 9:09 a.m. Present were Mr. Dennis Pavella, Mrs. Janet Carson (electronically), Mrs. Joan Windnagel, Director Pete Zeigler and Deputy Director Michelle Lane.

Director Zeigler reviewed the current bills. Mr. Pavella made a motion to approve payment of the following bills as presented. Mrs. Windnagel seconded the motion. All voted: AYE.

Summit Glove	\$302.00
KNOWiNK	\$11,875.00
Auburn Township Trustees	\$175.00
Blue Technologies	\$116.96
Triad Governmental Systems	\$18,570.00
Quill	\$92.97
Geauga County ADP	\$70.92

Finance Reports -Mr. Pavella moved to accept the Finance Reports (attached) as audited by staff. Mrs. Windnagel seconded the motion. All voted: AYE.

Director Zeigler informed the Board of the dates that are acceptable for the Reorganizational Meeting. The Board must meet on or between March 2<sup>nd</sup> and March 6<sup>th</sup>, 2021. Mr. Pavella moved to have the meeting held on March 5<sup>th</sup> at 3:00 p.m. Mrs. Windnagel seconded the motion. All voted: AYE. Chairman Ryder would also like to have the Regular Meeting in March and the Board agreed.

Director Zeigler presented the Question and Issue Filings received by the February 3<sup>rd</sup> deadline. They are:

Chardon Township - Tax Levy - 2.75 mills, Additional (4 precincts) Streets, Roads and Bridges, 5 years

Parkman Township - Tax Levy - 4.5 mills, Additional (2 precincts) Fire and EMS, 5 years

Kenston Local School District - Tax Levy - 6.5 mills, Additional (15 precincts) current operating expenses and for general permanent improvements, CPT

Kirtland Local School District - Tax Levy - 1.1 0 mills, Renewal (1 PCT + Lake County) for general permanent improvements, CPT

Madison Local School District – Tax Levy – 6.99 mills, Additional (1 PCT + Lake County) for the purpose of CURRENT OPERATING EXPENSES, CPT

Director Zeigler would like to allow the one voter in Newbury who is in the Kenston Local School District to vote at Adam Hall for the May 4<sup>th</sup> Special Election. Dennis Pavella moved to allow the one Newbury voter who is in the Kenston Local School District to vote at Adam Hall for the May 4<sup>th</sup> Special Election. Mrs. Windnagel seconded the motion. All voted: AYE. The one voter will be notified.

Director Zeigler would like to allow Madison Local School District Voters to vote in Lake County. Dennis Pavella moved to allow the Geauga County Voters in the Madison Local School District to vote in Lake County at the South Elementary School, 92 E. Main St., Madison, Ohio for the May 4<sup>th</sup> Special Election. Mrs. Windnagel seconded the motion. All voted: AYE. The voters will be notified of the Polling Location change. Geauga County Madison Local School District voters who request an Absentee Ballot will be processed at the Geauga County Board of Elections.

Director Zeigler is looking for Ballot allocations, 100% plus 1% for each precinct. Mr. Pavella moved to allocate 100% of registered voters per precinct plus 1%. Mrs. Windnagel seconded the motion. All voted: AYE.

Mr. Pavella then moved to allocate 1 M100 per precinct and one AutoMark per Polling Location. Any stand-alone precinct will have 2 M100s. Mrs. Windnagel seconded the motion. All voted: AYE.

Mrs. Carson inquired about the voting equipment purchase and Director Ziegler informed the Board that he is waiting for information from the Commissioners to put in the Resolution. The Resolution will then go to the Prosecutor for approval and when the Resolution is returned to us we will forward to the Commissioners to approve. Chairman Ryder asked Director Zeigler to let the Board know if there are any more delays.

Director Report - Director Zeigler reminded everyone that the Ohio Secretary of State is requiring the use of .Gov emails when communicating. If anyone on the Board has an issue with using the .Gov email Director Zeigler would be glad to get them in touch with the Geauga County IT Helpdesk and they can walk them through the set up. Director Zeigler also responded to a question regarding remaining Grant money from Chairman Ryder. He stated we have about two thousand dollars left.

Deputy Director Report- Deputy Director Lane has been working on receiving Ballot Quotes for the May Special Election. She has had meetings with Director Zeigler, IT and staff over new Administration Building Concerns. Deputy Director Lane has been working on Payroll with the Director and she informed the Board of her agreement to a Mentorship Program through the Secretary of State's Office. Her Mentor will be Julie Leathers Stahl, the Director of Wayne County Board of Elections.

Dennis Pavella moved to approve any travel and meals for up to three days for the Deputy Director's Mentorship program. Mrs. Windnagel seconded the motion. All voted: AYE.

Chairman Ryder informed the Board of a Retreat for OAEO members on March 25<sup>th</sup>, 2021 in Columbus, Ohio. Mrs. Windnagel moved to approve one night, meals and mileage for the Retreat for Chairman Ryder. Mr. Pavella seconded the motion. All voted: AYE.

Mr. Pavella moved to adjourn the meeting at 9:45 a.m. Mrs. Windnagel seconded the motion. All voted: AYE.

Next meeting -March 5, 2021