

## Geauga County Board of Elections

## REGULAR MEETING

July 16, 2020

## MINUTES

The meeting was called to order by Chairman Ed Ryder at 9:06 A.M. Present were Mr. Dennis Pavella, Mrs. Janet Carson, Mrs. Joan Windnagel, Director Pete Zeigler and Deputy Director Michelle Lane.

Mr. Pavella made a motion to approve the regular meeting minutes of June 18, 2020 as presented. Mrs. Windnagel seconded the motion. All voted: AYE.

Mr. Pavella made a motion to approve the special meeting minutes of June 30, 2020. Mrs. Windnagel seconded the motion. All voted: AYE.

Director Pete Zeigler presented the Cares Act Funding Directive - Directive 2020-11. The Directive basically makes him a grant administrator. The Board of Elections will receive around seventy- eight thousand dollars from the grant.

Glen Vernick head of the Maintenance Department joined the meeting. He is able to provide us with enough masks. Mrs. Carson expressed concern for our higher risk workers. Mr. Vernick will look into better masks. He is working with DHS. He is also looking into a tent for the outside of the Board of Elections and will research rental prices. Building 7 is also an option. Director Pete Zeigler stated an assessment must be completed for Building 7.

Mrs. Carson asked if we could place more drop boxes around the county if allowed. The Safety Center was suggested as well as several police station locations.

Chairman Ed Ryder asked if all Care Act Funding will be used. Director Pete Zeigler stated it would all be used.

Director Zeigler gave the Board three different quotes from ES&S for M110 rental. Scott Daisher recommends the Board rent twenty M100s. Forty-five days before an election is the cancellation policy for ES&S. Mr. Pavella moved to rent twenty M100s. Mrs. Windnagel seconded the motion. All voted: AYE.

Polling Locations for November - Chairman Ryder asked for an update on the Munson polling location. Director Zeigler informed the Board that Scott Daisher and Nancy McArthur had assessed Notre Dame Elementary School and it work well for our needs. Mr. Pavella made a motion to approve Notre Dame Elementary School as a polling location. Mrs. Windnagel seconded the motion. All voted: AYE. Director

Zeigler also noted that although the Newbury Auditorium should be available. Wicked Woods and other locations have been considered in case West Geauga Board of Education should change their mind.

Mr. Pavella made a motion to approve the appointment of poll workers for the current year, giving the Director and Deputy Director the authority to supplement the list as needed. Mrs. Windnagel seconded the motion. All voted: AYE.

Ballot allocation - Mr. Pavella made a motion to approve the allocation of 100% plus one % for ballots for the November 3<sup>rd</sup>. 2020 election. Mrs. Windnagel seconded the motion. All voted: AYE.

Director Zeigler brought up the idea of having a two person tech team to assist Scott Daisher during the November General Election. This team would have more training than the Marshals and would assist Mr. Daisher if we had multiple spontaneous incidents. Mr. Pavella made a motion to pay the tech team at the part time workers rate of pay. Mrs. Windnagel seconded the motion. All voted: AYE.

The equipment demo will be September 17, 2020. The demonstrations will take place at 9:00 a.m. and 1:00 p.m. and Director Zeigler has invited the Geauga County Administrator Jerry Morgan and the Geauga County Commissioners.

Building plans for the new County Administration Building and the lack of space allotted to the Board of Elections were discussed. Chairman Ryder directed Mr. Zeigler to send a letter to the Commissioners regarding our concerns.

Director Report - Although Director Zeigler stated he did not wish to complain or belly ache, he did want the Board to understand the pressures we are under and conveyed that several Directors and Deputy Directors in the State have stepped down. He again voiced concern over the new County Administration Building and the space given to the Board of Elections.

Deputy Director Report - Mrs. Lane informed the Board that she is dividing her time between learning her new duties, training the part timers and the new Registration Supervisor. Director Zeigler has shown her payroll sheets, and she is handling the pay ins at this time.

The Board, the Director and Deputy Director then proceeded to Building Eight to view the polling location set up for the November 3<sup>rd</sup> General Election and future elections as designed by Director Zeigler. Dennis Pavella liked that only one VLM per polling location is required with the new arrangement. Mrs. Carson would like the poll workers to have set up instructions for each polling location.

Upon return from Building Eight Mr. Pavella made a motion to adjourn the meeting at 11:36 A.M. Mrs. Windnagel seconded the motion. All voted: AYE.

Next meeting – August 11, 2020